

# Kidz Kamp 2024

Matthew 6:21 (NCV)

July 8-12, 2024

Emmanuel Pines Camp

\$350.00

[kidzkamp.org](http://kidzkamp.org)



## Kamp Coordinator Packet

Thank you so much for expressing interest in Kidz Kamp 2024 and for working to coordinate this great ministry for your church! We hope this packet will help you as you prepare for Kidz Kamp this year.

Included in this packet you will find the following KIDZ KAMP information:

1. 2024 Registration Process Overview & Timeline
2. Kamp Coordinator Instructions
3. Church Registration Form
4. Counselor Instructions
5. Parent Information-Registration Instruction Sheet (for distribution)
6. Medication Instruction Form (for distribution)

If you have any questions regarding registering for this year's Kidz Kamp, you can contact Tracy Newcomb at (623) 693-8609 or at [ysbakidzkamp@gmail.com](mailto:ysbakidzkamp@gmail.com). We also encourage you to check out our Kidz Kamp website at [www.kidzkamp.org](http://www.kidzkamp.org) for more information!

## 2024 Registration Process

1. Kamp Coordinator should mail the KIDZ KAMP Church Registration form with a \$35.00 deposit for the estimated number of campers, counselors & boogers you will be bringing to reserve your spots. The form & check should be sent to: KIDZ KAMP 2024, PO Box 1959, Yuma, AZ 85365 by February 28th.
2. Ask families to go to [www.kidzkamp.org](http://www.kidzkamp.org) for more information and to register. (Note: Registrations cannot be done through a tablet or smart phone). A Parent Information-Registration Instruction Sheet is attached for your distribution.
3. Families will need to:
  - Complete the entire online registration including a \$35 deposit for campers.
  - Take a pictures of both sides of their insurance cards and email them to [ysbakidzkamp@gmail.com](mailto:ysbakidzkamp@gmail.com).
  - Fill out any additional forms your church may require and return them.
  - Turn in final Kamp payment online or to your church.
4. In addition, all counselors, boogers (student leaders) and staff must register online! Counselors, boogers and staff, 18 years of age and older, will be required to fill out a background check. A link for the background check will be sent via email shortly after they have registered.
5. Campers, Counselors, boogers & staff should be registered no later than June 7, 2024 to be guaranteed a Kamp Shirt. Registrations after this date will be considered late registrations and will be based on available space.
6. Final payments should be made by June 24, 2024. Families can make their payments online. Churches should send final payment checks by this date to: KIDZ KAMP 2024, PO Box 1959, Yuma, AZ 85365.
7. In mid June, Kamp Coordinators will be sent Kamp Housing Forms. These forms need to be completed and emailed to [ysbakidzkamp@gmail.com](mailto:ysbakidzkamp@gmail.com) by July 1.
8. Kamp Coordinator should collect medications and Medical Instruction Forms from campers families and bring them to the Kidz Kamp Registration area.
9. Your church group should arrive at Emmanuel Pines together between 3:00-4:30 pm. The Kamp Coordinator will check-in the group while the counselors supervise the children. (Note: Do not have parents drop off their children at Kidz Kamp. If they are traveling separately from the group, they should be

prepared to wait outside the registration area until your group arrives.

## **Kamp Coordinator Instructions**

Thank you for taking on the responsibility of planning and preparing to involve the children in your church in Kidz Kamp this summer. These pages are designed to help you know what needs to be done to be fully prepared to participate in Kamp!

Kidz Kamp is July 8-12, 2024 at Emmanuel Pines Camp in Prescott. The Kamp Cost is \$350.00 for each camper, counselor, and booger. Kidz Kamp is designed for kids who have completed 2nd - 6th grades. No children younger than those who have completed 1st grade may come to Kidz Kamp.

An initial \$35.00 Church Deposit for the anticipated number of people attending from your church is to be turned in with your Church Registration Form by February 28, 2024. This deposit amount will simply apply toward your church's final balance.

Counselors must be provided by the church [NO EXCEPTIONS!!!]. A female counselor must be provided for each one to five girls and a male counselor must be provided for each one to five boys. A counselor must be at least 18 years of age. Counselors will be required to fill out a background check which must be renewed every 3 years. A link for this check will be sent via email shortly after they register.

Anyone coming to Kidz Kamp must register online (campers, counselors, boogers, coordinator, and staff.) There is a \$35 deposit required for camper registrations. These deposits are non-refundable. Any additional balances paid can be transferred or refunded.

Registrations need to have completed information by June 7 to guarantee a free Kidz Kamp T-shirt. Registrations after this date will be considered late registrations and will be based on available space.

Final Kamp payments need to be made by June 24, 2024.

For any questions regarding registration, please contact Tracy Newcomb at [ysbakidzkamp@gmail.com](mailto:ysbakidzkamp@gmail.com) or 623-693-8609.

We are looking forward to a great week at Kidz Kamp!

## Kamp Coordinator Instructions Timeline

Now	<ul style="list-style-type: none"> <li>● Publicize Kidz Kamp, held at Emmanuel Pines Camp, to children and families at your church.</li> <li>● Enlist 1 camp counselor for every 5 girls &amp; every 5 boys you bring to Kidz Kamp. (All counselors will be required to fill out a background check. A link for the check will be emailed to them when they register.)</li> </ul>
February (or sooner)	<ul style="list-style-type: none"> <li>● Send in your Church Registration Form &amp; Deposit by February 28, 2024 to: Kidz Kamp 2024, PO Box 1959, Yuma, AZ 85365. (This gives us an indication of how many to expect at Kamp.)</li> <li>● If your church requires additional travel or permission forms and you would like those put into the main Kidz Kamp registration form, please email a copy of the needed forms to <a href="mailto:ysbakidzkamp@gmail.com">ysbakidzkamp@gmail.com</a>.</li> </ul>
March - June	<ul style="list-style-type: none"> <li>● Encourage your campers and counselors to go online and fully register for Kidz Kamp no later than June 7, 2024.</li> <li>● You will receive regular updates on who has registered from your church, any information that is missing, and current balances. Please work with families to take care of anything missing from their registrations.</li> </ul>
June	<ul style="list-style-type: none"> <li>● Mail final Kidz Kamp payment check by June 24, 2024 to: Kidz Kamp 2024, PO Box 1959, Yuma, AZ 85365.</li> <li>● Remind families to make any needed final Kamp payments online by June 24, 2024.</li> <li>● Return the Kamp Housing Sheets to <a href="mailto:ysbakidzkamp@gmail.com">ysbakidzkamp@gmail.com</a> by July 1, 2024.</li> <li>● Coordinate transportation for campers and counselors to Kidz Kamp.</li> </ul>

July	<ul style="list-style-type: none"> <li>• Communicate any last minute registration changes with Tracy Newcomb at 623-693-8609 or <a href="mailto:ysbakidzkamp@gmail.com">ysbakidzkamp@gmail.com</a></li> <li>• Before you leave your church as you head to Kidz Kamp, collect any medication along with the Medication Instruction Form for each child. Place the medication and form in a plastic zipper bag (one bag per camper). This will be turned in at registration.</li> <li>• Registration begins <u>no earlier than 3 PM on Monday</u>.</li> <li>• Kidz Kamp ends after lunch on Friday.</li> <li>• Following Kidz Kamp, coordinate with your Church Staff to meet with each child who made a decision at Kidz Kamp.</li> </ul>
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## KIDZ KAMP Church Registration Form

We're coming to Kidz Kamp!

Church Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Kamp Coordinator: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Estimated # of Campers, Counselors, Boogers: \_\_\_\_\_

Deposit (\$35.00 each): \_\_\_\_\_

## **Kamp Counselor Information**

Kidz Kamp would not happen without these selfless souls. For one week, these heroes will eat, sleep and breathe with children. They will return home exhausted, but it will be one of the best experiences in their life.

Kamp Counselor Responsibilities:

- Register for Kidz Kamp. (See the Parent Info/Instruction Sheet for how to register.)
- Ensure that children are supervised at all times.
- Ensure children are where they should be when they should be there.
- Participate in & assist with large group Bible Studies each day with children
- Assist and participate with children as needed.
- Be the mom, dad, motivator, cheerleader, Bible teacher, Scripture memorizer, recreation craft guru, guinea pigs, and counselor for five adoring campers.

Two weeks before Kidz Kamp, all registered counselors, boogers (student leaders) and staff will be sent a copy of the 2024 Kidz Kamp Handbook by email. This handbook will give you further information on what to bring to Kamp, responsibilities, a map, and the schedule.

Here are some important things for counselors to know:

- Campers must be supervised at all times.
- Check-in begins no earlier than 3 PM and we conclude our week with Worship on Friday after lunch.

- Do not have parents drop off their children at Kidz Kamp without counselors and the Camp Coordinator.
- No knives or other dangerous items.
- Open food containers should not be left in the cabins. Insects and wildlife love to visit the unsuspecting.
- Campers should not bring electronic devices, but counselors are welcome to bring some form of Christian music for the children as long as you adhere to Emmanuel Pines noise policy.

## Parent Information-Registration Instruction Sheet

Helpful Resources for Parents:

You can get more information at the Kids Kamp website: [kidzkamp.org](http://kidzkamp.org).

You can also see more about the campground at: [emmanuelpines.com](http://emmanuelpines.com)

Camper Packing List:

(It's a great idea to make sure personal items are labeled!)

- Reusable Water Bottle
- Bedding/sleeping bag & pillow
- 2 towels (one for activities)
- Personal toiletries
- Extra changes of clothes (If your child signs up for the Messy Games track, you may want to send some clothes that you don't mind getting destroyed/thrown out.)
- Closed toed shoes (tennis shoes are best)
- Sandals, flip flop, or water shoes for any Water activities.
- Bathing suit for activities (no bikinis or plan on wearing a t-shirt over suit)
- Jacket or sweatshirt for the evenings
- Bible
- Pencils
- Flashlight with extra batteries
- Money for the Snack Shack (Most snack items are \$1-\$2. This time will be limited and leftover food in the cabins is a BAD idea. There are also souvenir items available. However, we don't

encourage large amounts of cash as it is EASILY lost. Consider putting specific amounts in envelopes and record a specific use on the outside of the envelope.)

### Basic Registration Instructions:

**Important Notes:** Registration works best on a computer & not a phone or other mobile device. Registration information should be fully completed by June 7, 2024 in order to receive Kidz Kamp shirts. Registrations after that date are considered late registrations and will be accepted based on available space.

1. Go to [www.kidzkamp.org](http://www.kidzkamp.org) for information to register (campers, counselors, boogers and staff must register online).
2. Complete the 2024 Kidz Kamp registration by clicking “Register” on the website and following all prompts and pay any required deposits. (Please make a note of the log-in information that you are using. You will need this to get back into the registration for any updates or final payments.)
3. Take a picture or scan both sides of your insurance card and email it to: [ysbakidzkamp@gmail.com](mailto:ysbakidzkamp@gmail.com).
4. Make any necessary final payments by June 24 by logging back into your registration.

## Parent Information-Registration Instruction Sheet

### Important Registration Notes:

- Registration works best on a computer & not a phone or other mobile device.
- Please make note of the log-in information that you use so you can log back in for any updates or final payments.
- Registration information should be fully completed by June 10, 2024 in order to receive Kidz Kamp shirts. Registrations after that date are considered late registrations and will be accepted based on available space.
- All balances are due by June 24.

### Detailed Registration Instructions:

- Go to [kidzkamp.org](http://kidzkamp.org) website and click on “register”.
- When the detail page comes up, click on “register” again.
- Follow the prompt to enter your mobile number.
- Input the 6 digit code that is sent to your mobile number.
  - If you have a previous profile in the system, your name should come up, please click on it and followup the prompts.
  - If you don’t have a previous profile, you will be asked for your email address before a code is sent to your mobile number. You will also be asked for:
    - Your name (this should be the name of the person whose email address & phone number were given).



- Choose your registration selections (Look for the name of your church and enter the number of campers and/or counselors that you are registering). Then verify that the information is correct and hit “next”.
- In the “Attendees” section, use the dropdown boxes to put in the name of each person you are registering with their birthdates and gender. Then click “Next”.
  - If you are registering someone else, his or her name should be the dropdown box instead of yours.
- Choose payment amount from options. (A minimum \$35 deposit is required for all camper registrations.) Hit the “register” button.
  - WARNING: Hitting register at this point does NOT complete your registration, please keep going.
- Continue to complete all registrations questions that comes up on the next screen.
  - Please note: These questions are asking about information for the people being registered. (ex: When asked for name, please use the name of the person being registered and not your name.)
- Please take a picture or scan the front and back of your insurance card and email it to ysbakidzkamp@gmail.com.
- When you have completed the form, please click “next”.
  - If you missed a required question, it will not submit until they are completed.
- When the form submits, you will see a confirmation screen showing your balance due and giving you the option to make a payment. If you do not wish to make an additional payment, you can close the browser.

## Kidz Kamp MEDICATION INSTRUCTION FORM

PLEASE PUT YOUR CHILD’S MEDICATIONS INTO A ZIP-LOCK BAG  
WITH THESE INSTRUCTIONS FOR THE NURSES.

(Please do not put the form in a bag with liquid medications.)

Child’s Name: \_\_\_\_\_

Church: \_\_\_\_\_

Medication: \_\_\_\_\_ Dose: \_\_\_\_\_

Time(s): \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Medication: \_\_\_\_\_ Dose: \_\_\_\_\_

Time(s): \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Medication: \_\_\_\_\_ Dose: \_\_\_\_\_

Time(s): \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Medication: \_\_\_\_\_ Dose: \_\_\_\_\_

Time(s): \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Medication: \_\_\_\_\_ Dose: \_\_\_\_\_

Time(s): \_\_\_\_\_

Special Instructions: \_\_\_\_\_